

United States Department of the Interior

NATIONAL PARK SERVICE

2525 Gambell Street, Room 107 Anchorage, Alaska 99503-2892 PH: (907) 257-2595 FAX: (907) 264-5679

2001 INCIDENTAL BUSINESS PERMIT INFORMATION AND APPLICATION PPROCEDURES

Application, Activity Summary Report, Gross Receipt Report forms and other information also available on:

Internet: <u>WWW.NPS.GOV/AKSO</u>
Email: brenda_coleman@nps.gov

NOTE: The National Park Service is awaiting regulations soon to be issued as a result of the passing of Public Law 105-391, an Act to provide for improved management and increased accountability for certain National Park Service Programs, and for Other Purposes (Approved Nov.13, 1998). Section 418 of that Act effects some changes for commercial use authorizations (IBPs). In the interim of the issuance of these regulations, the park service will continue issuing one-year permits rather than two years as in the past.

Thank you for requesting an Incidental Business Permit (IBP) Application to provide commercial visitor services in Alaska Park units. The application is required in all cases regardless of the granting of any fee waivers.

PARK SPECIFIC PROVISIONS

Each park unit has developed additional park-specific provisions by which you should operate. These additional provisions can be requested anytime prior to submitting your application by calling 907-257-2595; however, they will be automatically mailed to you at the time we receive your application.

It is recommended that you contact the park specialist listed below <u>**PRIOR**</u> to submitting your application to obtain answers to park specific questions regarding your proposed operation. All general questions regarding the application process should be directed to 907-257-2595.

PARK UNIT	CONTACT	PHONE
ANIA, KATM, LACL	. BECKY BROCK	(907) 271-6230
ALAGNAK	BECKY BROCK	(907) 271-6230
DENA	. MARY WYSONG – or- NICK HARDIGG	(907) 683-2294
GAAR	ROGER SEMLER	(907) 692-5494
GLBA	. DAVE NEMETH –or- MARILYN TRUMP	(907) 697-2624 / 697-2670
KEFJ	. PETER FITZMAURICE –or- JIM IRELAND	(907) 224-2118 / 224-2135
KLGO	REED MCCLUSKEY or Tim Steidel	(907) 983-9218 / 983-3163
SITK	. BERNIE DOYLE	(907) 747-6281
WESTERN ARCTIC (BELA, CAKR, KOVA, NOAT)	PATTY CHRISTIAN	(907) 442-3890
WRST	LONA WARD	(907) 822-7210
YUCH	KEVIN FOX	(907) 547-2233

A <u>Commercial Visitor Service</u> is defined as a business that provides any necessary and appropriate activity or service to the general public, which takes place at least in part in any park unit and results in compensation, monetary gain, benefit or profit to an individual entity, whether or not the individual or entity is recognized as non-profit or not-for-profit under applicable laws.

A National Park Service IBP applies only to those federal parks, preserves, monuments and historic sites administered by the National Park Service. The Permit is for businesses (incidental) when there are no fixed commercial facilities within a national park area, the commercial activity originates and terminates outside the park, no money changes hands on park lands and no commercial solicitation occurs on park lands.

HOW MUCH TIME DOES IT TAKE TO OBTAIN A PERMIT

(Recommended Application Period: 1/1/00 THRU 4/1/00)

Processing an application may take up to 3 months. The processing time depends on when your application is received and number of areas for which you are seeking authorization (i.e., requesting a permit for five parks will take longer to process than requesting a permit for one park). Applicants are encouraged to submit their application at the earliest convenience in order to ensure timely processing and issuance of the permit. Early submittal also ensures your business will be listed in the Commercial Visitor Directory, which is posted on the Internet and distributed to the general public upon request.

Although applications will be accepted at any time, those submitted AFTER the "<u>recommended application</u> <u>period</u>" may not be processed as quickly since this is the busier part of the season (approving officials are conducting field monitoring, etc). Mail the completed application/attachments to the address shown on the cover page, attention Concessions Office.

WHAT IF I'M NOT SURE WHICH PARKS I WILL USE OR WANT TO MAKE CHANGES LATER

We realize your business schedule may not be complete at this time and your plans may change during the season, so submit the application for those areas you are currently <u>sure</u> you would like to enter. Amendments to an approved permit can be requested if your plans change. If at any time after you have submitted the application you would like to request authorization for additional activities or to operate within additional park units, write us a letter giving us the name of the park, the general areas within the park, and the commercial activity you would like to conduct. Your request will be reviewed and upon approval, an amendment to your existing permit will be mailed to you. If you are approved for activities in additional park unit(s), you will be charged \$50 for each additional park unit.

PERMIT FEES:

The authority for the NPS to impose user charges to recover and retain costs associated with managing special park uses is found in 31 U.S.C 9701 and 16 U.S.C. 3a. THE APPLICATION AND ADMINISTRATION FEES SHOULD BE SUBMITTED ALONG WITH YOUR APPLICATION FOR THE PERMIT. Make the remittance payable to: Department of the Interior, National Park Service. The application and administration fees are non-refundable. Some parks charge a monitoring fee. The Monitoring Fee is determined by tracking how much it actually costs the park to monitor and/or perform needed functions to properly manage the incidental business park use. If applicable, the individual park(s) will send you a bill for collection at the end of the season for the monitoring fee. Please see the attached Fee Schedule for more detailed information.

LIABILITY INSURANCE:

The National Park Service (NPS) requires all permittees to carry liability insurance. Refer to the enclosed insurance information sheet for the specific minimum required coverage applicable to your proposed activities. The insurance policy must contain a waiver of subrogation clause specifying that the insurance company shall have no right of subrogation against the United States. If this is not possible, the U.S. Government, National Park Service must be named on the policy as an additional insured. Premiums are generally lower with the waiver approach. The certificate of insurance provides the NPS with proof this requirement is met. If you employ anyone, Worker's Compensation Insurance is also a requirement by state law.

REPORTING REQUIREMENTS:

(NOTE: OTHER INFORMATION MAY BE REQUIRED BY INDIVIDUAL PARK UNITS.)

- **ACTIVITY SUMMARY REPORT FORM:** The Activity Summary Report is used primarily to assess impact on park resources, for planning purposes and also to calculate monitoring fees for certain parks. Each permittee is provided with an Activity Report Form at the time the permit is issued. The form is due back by **October 31**. A reminder letter will be sent prior to the due date. Not returning this form by the due date may be grounds for revocation or non-renewal of your permit.
- The Katmai National Park & Preserve, Aniakchak National Monument & Preserve, Alagnak Wild River and Lake Clark National Park & Preserve have their own park-specific Activity Report Form.
- **COMMERCIAL TRANSPORTERS SUMMARY REPORT:** This report is to be used by those providing any type of transport service (NOT BIG GAME) in the Kobuk Valley, Noatak, Cape Krusenstern, Bering Land Bridge, Yukon-Charley Rivers and Gates of the Arctic. Use this form for transport service only such as air taxi, boat transport service, etc) -- NOT GUIDING. This report is due back by **October 31**st.

NOTE: If you provided BIG GAME TRANSPORT service in these park units, you are required to submit a copy of your <u>BIG GAME COMMERCIAL SERVICES BOARD TRANSPORTER ACTIVITY REPORT</u> directly to the park by <u>February 1st</u>. (This is the same report that the State requires of big game transporters.)

- **GROSS RECEIPT REPORT FORM**: Permittees are **required** to report that portion of their gross receipts which were earned as a result of operating in the National Park area. Each permittee is provided with a Gross Receipt Report Form at the time the permit is issued. The form is due back by **October 31**. You will be sent a reminder letter prior to the due date. Not returning this form by the due date may be grounds for revocation or non-renewal of your permit.
- MORAINE CREEK LOG BOOKS: IBP holders using the Moraine Creek area in Katmai National Park must record their daily- use sportfishing activities in a Logbook. The daily activities in Moraine Creek must be kept current. The Logbook can be obtained by calling 907-271-6230 and must be returned to the Katmai/Lake Clark National Park & Preserve office, ATTN: Becky Brock, 4230 University Drive, Ste. 311, Anchorage, AK 99508 by November 1.
- **GLACIER BAY SPORTFISHING SURVEY:** IBP holders providing guided **fresh or saltwater sportfishing** services in Glacier Bay National Park must complete the appropriate form included with the permit and return to the park by **November 15**. A copy of the form is available on the Internet at: http://www.nps.gov/glba/admin/commercial/ (Click on "forms" or "IBP sample permit".).

<u>NOTE:</u> An IBP with the NPS does not exempt the permittee from compliance with other state and federal regulations, nor does the NPS grant the permittee a preferential or exclusive right to conduct business in any NPS administered areas.

0 IBP FEE SCHEDULE NATIONAL PARK SERVICE - ALASKA

(1) APPLICATION & ADMINISTRATIVE FEES (submit along with your application)

APPLICATION COST: This one time, non-refundable \$100.00 payment covers the costs associated with reviewing and approving applications. This \$100 includes a pro-rated share of developing and constantly updating the application form.

ADMINISTRATIVE COST: This annual \$100.00 non-refundable fee covers the costs associated with the administrative process of preparing and issuing the permit, including National Environmental Policy Act and Cultural compliance approval if applicable. This \$100 fee includes the cost of operating in ONE park; each park thereafter requires an additional \$50.00 per park. There is no limit to the number of parks in which you can propose to operate. The administrative fee should be submitted along with your application form.

BASIC FEE STRUCTURE	(a few examples) →	NUMBER OF PARKS	TOTAL FEE
		ONE	\$200.00
		TWO	\$250.00
		THREE	\$300.00
		FOUR	\$350.00. etc.

(2) MONITORING FEES

MONITORING COST: This fee covers the park's costs associated with monitoring and/or performing needed functions to properly manage the incidental business park activity. Katmai National Park & Preserve, Aniakchak National Monument & Preserve, Lake Clark National Park & Preserve, Wrangell-St. Elias National Park and Preserve, and Glacier Bay National Park & Preserve charge a monitoring fee. The monitoring fee is not required if permittee does not operate.

- Katmai, Aniakchak Alagnak Wild River, and Lake Clark park units' monitoring fees are based upon user days. At the end of the season, the park will calculate the amount owed and send out a Bill for Collection (payable within 30 days).
- Wrangell-St. Elias charge a \$100.00 monitoring fee for *all* operators which will be billed for at the beginning of the season.
- Glacier Bay charge a \$100.00 flat monitoring fee for *all* operators which will be billed for at the beginning of the season.

PARK UNIT(S)	MONITORING FEE
GLACIER BAY (All Operators)	\$100.00 Per Season (annual flat fee)
WRANGELL-ST. ELIAS (All Operators)	\$100.00 Per Season (annual flat fee)
*KATMAI , ANIAKCHAK, ALAGNAK, & LAKE CLARK(NO CAP ON FEES)	\$ 4.00 Per User-Day Per Client
* "USER DAY" is any portion of a day where a commercial operator accompa	anies their client(s) while in these park units

- (3) RECREATIONAL USE FEES (Authority: P.L. 105-18) The use fee will be used to reduce identified non-recurring maintenance, infrastructure repair, and resource management.
- BROOKS CAMP: \$10.00 PER PERSON / PER DAY USER FEE FOR ALL PERSONS (PLUS) \$ 5.00 PER PERSON / PER NIGHT FEE FOR OVERNIGHT CAMPING
- **KENAI FJORDS NATIONAL PARK:** Payment will be made at the designated Fee Collection Station in the park. TYPE OF SERVICE IISE FEE

THE OF SERVICE	002 122
SHUTTLE TAXI: Driver does not stay with group. Vehicle may drop	
passengers and leave or wait for their return.	\$2.00 DED DEDCOM
GUIDED HIKING/CYCLING TOURS/RV'S, CARAVANS: Entry is	\$2.00 PER PERSON
by individual vehicle or on foot—no group vehicles.	

BUS/VAN/CAR TOUR: Guide or Driver does not accompany	NUMBER OF PASSENGERS USE FEE
passengers.	1 - 6 \$ 25.00
GUIDED HIKES/GROUP CAMPING/PHOTOGRAPHY: Guide or	7 - 25 \$ 40.00
Driver stays with group outside parking lot.	26 & Over \$100.00

NOTE: All fees must be paid by the specified date to avoid additional charges and the possibility of the permit being revoked. Park monitoring fees are being considered by all the park units. All established monitoring fees may be adjusted in the future.

INSURANCE REQUIREMENTS

INCIDENTAL BUSINESS PERMITS

DEPARTMENT OF INTERIOR, ALASKA, NATIONAL PARK SERVICE

PLEASE share this information WITH your insurance agent.

The types of activities authorized and party sizes determine the types and minimum amounts of liability coverage required by the National Park Service. Refer to the charts on pages 6 & 7 for the specific coverage requirements that fit your operation. Several types of policies may be available to you. Minimum National Park Service requirements are listed.

<u>Comprehensive General Liability</u> (Commercial General Liability) coverage, required for most activities authorized by incidental business permits, is usually sold as a Guides & Outfitters (G&O) type of policy. The <u>minimum</u> required liability coverage for bodily injury is \$300,000 per occurrence; higher limits may be required for <u>some</u> activities.

- <u>Aircraft Liability</u> coverage is required for operators who fly clients into National Park Service areas. Minimum coverage for Part 135 Air Taxis and "incidental air" activities must conform to state and federal aviation requirements for air taxis. <u>The current NPS minimum requirement is \$150,000 per seat.</u>
- <u>Automobile Liability</u> is required for all owned, non-owned and hired vehicles used in the operation <u>within</u> National Park Service areas, including tour buses.
- <u>Watercraft Liability</u> coverage is required for boating activities on <u>waters within</u> NPS areas. Depending on the size, ownership and use of the watercraft, this is covered by either a Protection and Indemnity (P&I) Liability Policy or by a Comprehensive General Liability policy (SEE ATTACHED CHART).
- Worker's Compensation coverage as required by state law you employ one or more individuals.

INSURING THE GOVERNMENT'S INTEREST:

- Certificates of Insurance submitted as *Evidence of Insurance* will not be acceptable.
- All Certificate of Insurance must be annotated to verify that the US Government is named as <u>additional insured</u>. If this is not possible, the applicant must obtain a Waiver of Subrogation specifying that the insurance company shall have no right of subrogation against the United States.

Mail all certificates of insurance to:

National Park Service Concessions Office 2525 Gambell Street, Room 107 Anchorage, AK 99503

PH: 907-257-2595 Fax: 907-264-5679 (Faxed copies are also acceptable)

Insurance Certificates for *ANY* of the Alaska National (Federal) Parks can be sent to the Regional Office (Gambell Street address shown above). This saves insurance companies from having to issue several certificates. This office will send copies to all the parks in which the permittee propose to operate.

MAIL ALL INSURANCE CERTIFICATES FOR THESE PARK UNITS TO THE ADDRESS ABOVE.

Alagnak Wild & Scenic River
Aniakchak National Monument & Preserve
Bering Land Bridge National Preserve
Cape Krusenstern National Monument
Denali National Park & Preserve
Gates of the Arctic National Park & Preserve
Glacier Bay National Park & Preserve
Katmai National Park & Preserve
Kenai Fjords National Park

Klondike Gold Rush National Historical park Kobuk Valley National Park Lake Clark National Park & Preserve Noatak National Preserve Sitka National Historical Park Wrangell-St. Elias National Park & Preserve Yukon-Charley Rivers National Preserve

REQUIRED INSURANCE TYPES & AMOUNTS OF COVERAGE

Backpacking, Guided Hiking, Photography, HorseRides, HorsePacking, Group Camping, Dog Sled Tours, Winter Backcountry Guide, Sportfishing without boat.

NSURANCE TYPE: Comprehensive General Liability (Guides & Outfitters)

PARTY SIZE AMOUNT OF MINIMUM COVERAGE REQUIRED

ANY PARTY SIZE: \$300,000/Occurrence

Mountaineering Guides

INSURANCE TYPE: Comprehensive General Liability (Guides & Outfitters)

PARTY SIZE AMOUNT OF MINIMUM COVERAGE REQUIRED

UP TO PARTY OF 5: \$300,000/Occurrence

PARTY OF 6 TO 12: \$500,000/Occurrence

PARTY OF 13 OR MORE: \$1,000,000/Occurrence

Car, Van, Bus or Jeep Transportation or Tours, Horse Wagon Rides, River Trips, Lake Touring, Ocean Touring, Tour Boats, Charter Boats, Cruise Ships, Sportfishing with boat

<u>INSURANCE TYPE</u>: *Motor vehicles - *Auto Liability Insurance*; *Vessels - *Protection & Indemnity* (P&I) or *Comprehensive General Liability* (depending on size of vessel); *other activities - *Comprehensive General Liability*.

PARTY SIZE AMOUNT OF MINIMUM COVERAGE REQUIRED

UP TO 5 passengers: \$300,000/Occurrence

6 TO 12 passengers: \$500,000/Occurrence

13 TO 20 passengers: \$750,000/Occurrence (motor vehicles)

(-----)

13 TO 20 passengers: \$1,000,000/Occurrence

(other transportation)

21 to 50 passengers \$1,500,000/occurrence

51 passengers or more: Contact National Park Service for information

Air Taxi, Flightseeing. * Use of aircraft to transport clients in conjunction with another authorized activity ("incidental air") also requires aircraft liability insurance.

INSURANCE TYPE: Aircraft Liability

*Example: You offer backpacking and mountaineering (6 clients in party), and fly your clients into NPS areas instead of using an air taxi. Required minimum coverage is Comprehensive General Liability of \$500,000/occurrence and Aircraft Liability insurance of \$150,000/per passenger seat.

PARTY SIZE AMOUNT OF MINIMUM COVERAGE REQUIRED

Any party size: \$150,000/passenger seat

INSURING WATERCRAFT

Watercraft are insured under either a Protection and Indemnity (P&I) Liability Policy or a Comprehensive General Liability Policy. The determination of which policy is applicable depends on the size, ownership and use of the watercraft. This chart will help in the determination of which policy you should obtain:

Length of Watercraft	Use	Required Coverage
26' and Over	Any	P&I Policy
Less than 26' (Owned)	Any	Must be listed on Comprehensive General Liability Policy or have a P&I Policy. (Your Watercraft must be listed on the Certificate of Insurance if using Comprehensive General Liability.)
Less than 26' (Not Owned)	Carrying persons for a fee	Must be scheduled on Comprehensive General Liability Policy or have a P&I Policy. (Your Watercraft must be listed on the Certificate of Insurance if using Comprehensive General Liability.)
Less than 26' (Not Owned)	Not carrying persons for a fee	Included in standard General Liability Policy. Need not be listed separately.
Rented Items such as (tubes, rafts, snorkeling, equipment, etc.)	In Water	Included in Comprehensive General Liability Policy. Need not be listed separately.

U.S. DEPARTMENT OF THE INTERIOR

NATIONAL PARK SERVICE, ALASKA REGION

INCIDENTAL BUSINESS PERMIT APPLICATION -2001



(Please type or print in ink. Answer all questi	ons completely or mark "N/A"	if not applicable.)	FOR OFFICE USE: IBP #
1) APPLICANT'S NAME			
AUTHORIZED REPRESENTATIVE(S)			
BUSINESS NAME(S) (as you would like it shown on your permit)			
*TAX PAYER ID # -OR- SOCIAL SECURITY NUMBER			
PRIMARY ADDRESS (Summer Address)			
ALTERNATE ADDRESS (Winter Address)	city	state	zip
-	city	state	zip
EMAIL ADDRESS			
INTERNET ADDRESS			
PRIMARY (SUMMER) PHONE NUMBER	R		_
ALTERNATE (WINTER) PHONE NUMB	EER		_
FAX NUMBER			
AS AN APPLICANT, ARE YOU: (Mark on [] INDIVIDUAL [] CORPORATION [] PARTNERSHIP/ASSOCIATION [] GOVERNMENT/STATE AGENCY [] OTHER		f the United States? VFS	NO

^{*}Requirement of 1996 Debt Collection Act—This number will NOT be made public.

2) <u>INCIDENTAL BUSINESS PERMIT PARK & ACTIVITY CODES</u>

Use the code listing below to select the park(s) and commercial activity(ies) to complete this section.

Be as specific as you can. (Example: GAAR-AT means Gates of the Arctic National Park & Preserve - Air Taxi Operation).

PARK CODES

ALAG = Alagnak Wild & Scenic River

ANIA = Aniakchak National Monument & Preserve KLGO = Klondike Gold Rush National Historical Park

BELA = Bering Land Bridge National Preserve KOVA = Kobuk Valley National Park

CAKR = Cape Krusenstern National Monument LACL = Lake Clark National Park & Preserve

DENA = Denali National Park & Preserve NOAT = Noatak National Preserve

GAAR = Gates of the Arctic National Park & Preserve SITK = Sitka National Historical Park

GLBA = Glacier Bay National Park & Preserve WRST = Wrangell-St. Elias National Park & Preserve

KATM = Katmai National Park & Preserve YUCH = Yukon-Charley Rivers National Preserve

KEFJ = **Kenai Fjords National Park**

ACTIVITY CODES

AIRCRAFT

AT = AIR TAXI - FAA certified, point to point transportation

FS = FLIGHTSEEING - only if you will be landing WITHIN a park

HORSE TRIPS

HP = Horsepacking - specify what and specifically where

HR = Horserides - Specify what and specifically where

WR = Wagonrides

WALKING ACTIVITIES

BP = Backpacking (overnight)

GH = Guided Day Hiking

MT = **Mountaineering**

WT = Walking Tours

WATER ACTIVITIES

CB = Charter Boats - specify types of trips: fishing, sightseeing

KT = Kayak Touring - list if in marine or inland waters, or both

LK = Lake Touring - specify type of boat and if motorized or not

RT = River Trips - specify type of boat and if motorized or not

SF = Sportfishing - use this only if this is a PRIMARY activity

TB = Scheduled Tour Boats

WINTER ACTIVITIES

DS = Dog Sled Tours

WB = Skiing, Sledding, Snowshoeing, etc.

OTHER

BT = Bus Tours (Specify Whether Tours or Shuttle/Taxi)

GC = Group Camping - use this only for Savage Campground in Denali

HT = Big Game Transporters - Specify what means of transporting (i.e, horse, boat, etc.)

PH = Photography - use this only if this is the PRIMARY activity

ACTIVITIES NOT LISTED

Some of the activities listed above may not be available under an IBP for certain parks. To be sure the park unit in which you want to operate allows your proposed activity, please call the park(s) directly before completing Item #3 of the application. You may write in additional proposed activities, but explain the activity in detail. You should give the specific activity, frequency and identify the park unit and location(s) within that unit and any other information which would help to understand your proposal.

NOTE: Activities in Denali are limited to portions of those lands added to Denali National Park & Preserve on December 2, 1980, by the Alaska National Interest Lands Conservation Act.

NOTE: No seasonal or permanent camps are authorized by an Incidental Business Permit. All equipment used must be brought in with the client and taken out with the same client.

3) Use the codes above to complete the chart information. If the proposed activity is not listed, give a brief description. Information must be supplied for each category on the chart. Please do not forget to specify the mode of transportation.

PARK CODE	ACTIVITY COD	DE (Describe)	AREA(S) OF	
			(Where in th	ne park unit will you work?)
) How many client	ts in each party, incl	uding guide(s)	?	
. what is the ap	proximate date you	want to start working	g in the park unit: _	
				tional Parks, Preserves, under:
and Monumen (check one)	nts? If so,FAA Regulations	will your business be Part 91 (Incidental A	operating aircraft u ir) -OR-	inder: FAA Regulations Part 135 (Air Taxi)
and Monumen (check one)	nts? If so,FAA Regulations	will your business be Part 91 (Incidental A	operating aircraft u ir) -OR-	inder:
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and Monumen (check one) ***** <u>Y(</u> .ist the MAKE, M	nts? If so,FAA Regulations	will your business be Part 91 (Incidental A	operating aircraft u .ir) -OR	inder: FAA Regulations Part 135 (Air Taxi) AA CERTIFICATION. *****
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and Monumen (check one) ****** <u>Y(</u> .ist the MAKE, M vill use in your ope	nts? If so, some solutions If so, solution If s	will your business be Part 91 (Incidental A DVIDE A COPY OAT, TAIL NUMBE	operating aircraft u .ir) -OR **Y OF YOUR FA** CR AND COLOR of	ander: FAA Regulations Part 135 (Air Taxi) AA CERTIFICATION. ***** all aircraft you own/lease/operate that you
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and Monumen (check one) ****** <u>Y(</u> List the MAKE, M vill use in your ope	nts? If so, some second secon	will your business be Part 91 (Incidental A DVIDE A COPY) OAT, TAIL NUMBE WHEEL (*)	operating aircraft unit) -OR **Y OF YOUR FA** **ER AND COLOR of FLOAT (**)	Inder: FAA Regulations Part 135 (Air Taxi) AA CERTIFICATION. ***** all aircraft you own/lease/operate that yo TAIL NUMBER COLOR
and Monumen (check one) ***** ist the MAKE, M will use in your ope MAKE	nts? If so, If so, FAA Regulations OU MUST PRO ODEL, WHEEL/FL eration in the park: MODEL	will your business be Part 91 (Incidental A DVIDE A COPY) OAT, TAIL NUMBE WHEEL (*)	operating aircraft wair) -OR OF YOUR FA CR AND COLOR of FLOAT ()	AA CERTIFICATION. ***** all aircraft you own/lease/operate that you own/le

7) You are required to carry liability insurance to provide protection for visitors you serve within National Park Service areas. The insurance policy must contain a waiver of subrogation clause specifying that the insurance company shall have no right of subrogation against the United States. If this is not possible, the U.S. Government, National Park Service must be named on the policy as an additional insured.

(Please attach a copy of the insurance certificate for verification—this speeds the process.).

Applicants must obtain liability coverage BEFORE an Incidental Business Permit can be issued. Refer to the <u>Insurance Information Sheet</u> for required minimum coverage amounts.

8) Will you be using any type of WATERCRAFT and/or VEHICLES within park boundaries in your operation? NO. YeS (If YES, please complete the following chart (do not list aircraft here).

TYPE WATERCRAFT	MAX # PASSENGERS	REGISTRATION NUMER	SIZE	COLOR(S)
VEHICLE TYPE	MAX # PASSENGI			
9) Within the <u>past 5 years</u> , has a of or forfeited collateral for any v		• • • • • • • • • • • • • • • • • • • •		
10) Is the company (entity), or a state, federal, or local law or regu			charges f	or <u>any</u> violation of
11) Within the <u>past 5 years</u> , have forfeited collateral for <u>any</u> state, any violation of state, federal or I TO EXCLUDE THOSE EMPLOTHOSE ACTIVITIES AUTHOR	federal, or loca ocal law or reg YEES FROM	I law or regulation; OR are ulation? (IF " <i>YES</i> " WORKING IN ANY CAPA	they <u>now</u> ", YOU <i>M</i> CITY RE	under charges for IAY BE REQUIRED LLEVANT TO

IF YOU ANSWERED "YES" TO QUESTIONS #9 OR 10 OR 11, PLEASE GIVE DETAILS IN THE SPACE BELOW. FOR EACH VIOLATION, WRITE THE: 1) Individual's Name, 2)Date, 3) Charge, 4) Place, 5) Court 6) Action Taken.

ITEM#	INDIVIDUAL'S NAME	DATE	CHARGE	PLACE	COURT	ACTION

12) False	e, fictitious or fraudulent statements	of representations mad	le in this application ma	y be grounds
for revoca	ation of the Incidental Business Peri	mit and may be punisha	ble by fine or imprisonr	nent (U.S.
Code, Tit	le 18, Section 1001). All Informatio	n you provide will be co	nsidered in reviewing tl	nis
applicatio	on.			

SIGNATURE OF OWNER/AGENT PRINTED NAME DATE

(If signing as an Agent for the Company or for its Owner, please attach proof of your authorization to sign)

PLEASE SEND PAYMENT ALONG WITH YOUR APPLICATION
MAKE THE REMITTANCE PAYABLE TO: <u>Dept of Interior</u>, <u>National Park Service</u>
-THIS OFFICE DOES NOT HAVE AN ESTABLISHED TO ACCEPT CREDIT CARDS FOR PAYMENT-

APPROVALS FOR OFFICE USE ONLY ANIA BELA CAKR **DENA** CHECK# CHECK AMT OVERPAYMENT ADDIT'L AMT NEEDED FEE NOT ENCL'D: GLBA KATM KEFJ **GAAR** KLGO KOVA LACL NOAT WERE THESE DOCUMENTS ENCLOSED WITH APPLICATION? SITK WRST YUCH AIRCRAFT INS: YES NO GEN LIAB INS: YES NO